

## Neepawa and Area Planning District – Job Opening (Training Position)

The Neepawa and Area Planning District(NAPD) is seeking an individual to train with the existing planning officer to become the NAPD planning officer. The successful candidate will have experience in the building trades, be willing to successfully complete the courses required to become a building inspector, hold a valid Manitoba drivers license and reside in or be prepared to relocate within the Neepawa and Area Planning District.

Under the Direction of the Planning board, duties will include:

- Issuing building permits
- Performing building and plumbing inspections at various stages of completion
- Processing application for development permits, rezoning, variation orders, conditional uses, subdivisions and other related matters
- Review development proposals to determine compliance with the planning program, development program, Zoning by-laws and Building by-laws of the individual partners in NAPD
- Administrative duties pertaining to monthly meetings and finances of the planning district board
- Salary based on qualifications and experience

Interested persons should submit a letter of application with a resume of qualifications and experience to the Neepawa and Area Planning Board, marked (CONFIDENTIAL: Job Application), P.O. Box 2662, Neepawa, Mb, R0J 1H0, postmarked no later than Jan 6/2012 or electronically to [copey2@mymts.net](mailto:copey2@mymts.net) Subject: NAPD Job Application. Detailed job requirements can be seen on the town of Neepawa web site or by emailing the above internet address.

All applications will be held in strict confidence. Only those applicants getting an interview will be notified. Thank you to all who apply.