



TOWN OF ANTIGONISH EMPLOYMENT OPPORTUNITY

The Town of Antigonish is a vibrant, forward-thinking University Town located two hours from Halifax on the Northumberland Shore of Nova Scotia.

Antigonish is home to St. Francis Xavier University, Canada's premier undergraduate school. The Town has a rich cultural life and offers access to recreational opportunities and facilities as well as a wide assortment of services and amenities.

Testament to the excellent quality of life offered within our community, the Town of Antigonish has, for two years running, received the highest rating in the National Communities in Bloom Competition.

For more information, visit the Town's website at www.townofantigonish.ca.

Building Inspector

As a member of a small, multi-disciplinary team, the successful applicant will perform a variety of tasks primarily related to the administration of the National Building Code, and the Provincial Building Code Act and Regulations. Among the specific duties, the successful candidate will respond to public enquiries, receive and review building plans, issue building permits and inspect ongoing construction to ensure compliance with the Code.

As well, in the capacity of Assistant Development Officer, the successful applicant will review plans and issue Development Permits on minor applications under the Land Use By-Law. This position also requires that the successful candidate be eligible for appointment as a Special Constable for the purposes of issuing Summary Offence tickets relating to the job description.

The successful candidate will be proficient with computer applications, particularly word processing and spreadsheet technology; capable of working independently and in a team environment; be flexible; be highly organized; have excellent oral, written, and interpersonal skills and be willing to take additional training. Applicants must hold a valid Driver's License and have access to a vehicle in good working order.

As a minimum, applicants must be qualified as a CBO Level 1 Building Inspector in the Nova Scotia Building Officials Association (NSBOA) or equivalent accreditation with ACBOA. Priority will be given to applicants qualified as a CBO Level 2 Building Inspector or equivalent. Prior experience in a municipal government setting is considered an asset.

The salary and a comprehensive benefits package are commensurate with qualifications and experience.

All applications should be clearly marked with the position(s) applied for and submitted to the undersigned on or before 4:15 PM, January 27, 2012 to:

Mr. Stephen Feist
Chief Administrative Officer
Town of Antigonish
274 Main Street
Antigonish NS B2H 3G9
Email: sfeist@townofantigonish.ca
Fax: 902-863-0460

A more detailed job description can also be obtained by contacting the Town or by visiting the website at www.townofantigonish.ca. Only those applicants selected for an interview will be contacted.